

MINUTES OF THE **ST. BERNARD PARISH HOSPITAL SERVICE DISTRICT MEETING HELD ON WEDNESDAY, SEPTEMBER 8th, 2010 AT SEVEN (7:00) P.M.** IN ST BERNARD PARISH COUNCIL CHAMBERS, LOCATED AT 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA

The Hospital Service District met on Wednesday, September 8th, 2010 in the St. Bernard Parish Council Chambers pursuant to notice given to each member and posted in the manner required by law.

The Chairman, Mr. Landry, convened the meeting at 7:15 p.m. and continued with calling the roll.

There were present: Mr. Wayne J. Landry (Chairman), Mr. George Cavnac, Mr. James DiFatta, and Mr. John Gray.

There were absent: Mr. Danny Dysart

Also present were: Phil Wendling of Hammes Co.; and Ron Bailey of FMOL.

Mr. Landry delivered the invocation.

Mr. Gray led the Pledge of Allegiance.

#1

Agenda Item #1

On motion of Mr. Gray, seconded by Mr. Cavnac, it was moved to approve the minutes of the 8/25/10, HSD meeting.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#2

Agenda Item #2

On Motion of the Chair and without objection it was moved to receive an update.

Mr. Landry stated Phase I of the hospital was in progress and wanted to remind the public that the construction site is 700-800ft from Judge Perez so it may not be as visible to see the work being done. Phase II will hinge on approval from Mark Gates at Division of Administration/Facilities and Planning. Mr. Landry and the board are awaiting the permission to move forward and to advertise for the General

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Contractor. Mr. Rainwater is currently in the process of moving Priority 5 capital outlay monies to Priority 1 as opposed to waiting until next fiscal year.

Mr. Landry also wanted to discuss the claim from Joanna Ragas in relation to being paid for the work she had done for the HSD prior to the current Recording Secretary taking over. Mr. Landry wanted to address some specific questions to Mr. Dysart since he was the Chairman at the time that Ms. Ragas was doing minutes for the district. Mr. Landry stated the attorneys requested any information from prior board members concerning any contracts or "deals" made with regards to payment to Ms. Ragas for services provided at that time.

Mr. Landry asked Mr. DiFatta, current and past board member, if he recalled any contracts or such with regards to Ms. Ragas being paid.

Mr. DiFatta responded that nothing had ever been brought to his attention to suggest that the board would be encumbered with payment for that service. Mr. DiFatta stated that it was alluded to many times that SBPG was providing Ms. Ragas. Mr. DiFatta stated that as the "sole Treasurer", no contract or obligation had ever come to his attention that a financial obligation ever existed.

On Motion of the Chair and without objection, Mr. Landry read a letter into the record from Frank Auderer, dated 9/1/2010, addressed to the Board Members and CC to Joanna Ragas.

A copy of this letter can be obtained from the HSD Secretary's office located in Council, and the letter is on file with the minutes of this meeting.

Mr. DiFatta stated further that there was never an action of the board to officially pay Ms. Ragas for her services.

Mr. Cavnac stated that he had a problem with some issues surrounding the letter that Mr. Auderer wrote. The first issue was that he claimed to be the Council Chair at that time, which was false. It sounded like Mr. Auderer was attempting to obligate another political subdivision from the council man side, and as a Chairman of Council, it was inappropriate. Mr. Cavnac also went further to state that Mr. Auderer's letter indicated that he had been approached by a member of the HSD Board at that time, which suggested that one member was attempting to make a unilateral decision for the board as a whole.

Mr. Landry wanted accurate information to provide to the attorneys currently handling this claim.

On Motion of Mr. DiFatta, seconded by Mr. Cavnac it was moved to discuss requesting administration to be responsible for the payment to Ms. Ragas.

Mr. Cavnac wanted clarity on the motion.

Mr. DiFatta stated that the government placed Ms. Ragas as voluntary and to consider the request to pay for Ms. Ragas' voluntary time.

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Mr. Cavnignac suggested that the attorneys should handle the letter, and decide what action should take place.

Mr. Landry stated that the attorneys should respond to Mr. Auderer and his letter and decide the action that should take place also.

Mr. Landry stated the resolution should also include a response to Mr. Auderer, and then CC Mr. Landry as Council Chairman, and President Taffaro.

The above and foregoing having been submitted to a vote, the vote there upon resulted as follows:

**YEAS:** Cavnignac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#3

Agenda Item #3

On Motion of Mr. DiFatta and seconded by Mr. Gray to approve GSP Invoice # 640612 in the amount of \$3417.19 as recommended by the Finance Workgroup

The above and foregoing having been submitted to a vote, the vote there upon resulted as follows:

**YEAS:** Cavnignac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#4

Agenda Item #4

On Motion of Mr. DiFatta, seconded by Mr. Cavnignac it was moved to approve Terracon Invoice # T146925 in the amount of \$68.32 as recommended by the Finance Workgroup

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The above and foregoing having been submitted to a vote, the vote there upon resulted as follows:

**YEAS:** Cavnac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#5

Agenda Item #5

On Motion of Mr. DiFatta, seconded by Mr. Gray it was moved to approve St. Bernard Voice Invoice # 3977 in the amount of \$781.95 as approved by the Finance Workgroup

The above and foregoing having been submitted to a vote, the vote there upon resulted as follows:

**YEAS:** Cavnac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#6

Agenda Item #6

On Motion of Mr. DiFatta, seconded by Mr. Gray it was moved to approve Breazeale Sachse Wilson Invoice #232378 in the amount of \$52.74 as approved by the Finance Workgroup

The above and foregoing having been submitted to a vote, the vote there upon resulted as follows:

**YEAS:** Cavnac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

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And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#7

Agenda Item #7

On Motion of Mr. DiFatta, seconded by Mr. Cavnac, it was moved to approve EEI Invoice #29958 in the amount of \$598.00 to be paid by HRSA as approved by the Finance Workgroup.

The above and foregoing having been submitted to a vote, the vote there upon resulted as follows:

**YEAS:** Cavnac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#8

Agenda Item #8

On Motion of Mr. DiFatta, seconded by Mr. Gray it was moved to approve Environ Invoice #283492 in the amount of \$8000.00 to be paid by HRSA as approved by the Finance Workgroup.

The above and foregoing having been submitted to a vote, the vote there upon resulted as follows:

**YEAS:** Cavnac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#9

Agenda Item #9

On Motion of Mr. Cavnac, seconded by Mr. Gray it was moved to approve a RFP for computer mainframe for MIS Billing, finance and clinical as approved by the Finance Workgroup pending approval from Legal and Kendall Magee.

The above and foregoing having been submitted to a vote, the vote there upon resulted as follows:

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**YEAS:** Cavnac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#10

Agenda Item #10

On Motion of Mr. Cavnac, seconded by Mr. Gray it was moved to approve a RFP for employees' health care package as approved by the Finance Workgroup pending approval from Legal and Kendall Magee.

The above and foregoing having been submitted to a vote, the vote there upon resulted as follows:

**YEAS:** Cavnac, DiFatta, Gray

**NAYS:** NONE

**ABSENT:** Dysart

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 8th day of September, 2010.

#11

Agenda Item #11

On Motion of Mr. Cavnac, seconded by Mr. DiFatta it was moved to discuss the Gulf South Pipeline response letter.

Mr. Gray wanted to know the appropriate depth of the pipe.

Mr. Wendling responded with the appropriate depths according to state and federal laws

Mr. DiFatta suggested the appropriate depths of the pipe and supporting documentation showing Gulf South was not in compliance be forwarded to them in response to the letter from their attorneys stating they were in compliance.

Mr. Wendling stated that had already been done.

On Motion of Mr. Landry and without objection the letter from the attorneys representing Gulf South Pipeline dated September 2, 2010 to be entered in the record.

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A copy of this letter can be obtained from the HSD Secretary's office located in Council, and the letter is on file with the minutes of this meeting.

Without objection Mr. Landry requested legal counsel (SSRK) to inform Gulf South Pipeline that they are handling this matter and to write them a letter to inform them of such.

#12

Agenda Item #12

Old Business

Mr. DiFatta wanted a progress report on the ERP package.

Mr. Wendling stated that the contractor was on time-completion set for September 26<sup>th</sup>, 2010.

No Action Necessary

#13

Agenda Item #13

New Business

Mr. Wendling stated that pictures are on a website to view the ERP site work and he will provide the website address and the photos will be uploaded on the hospital website.

No Action Necessary.

There being no further business for discussion, the Chairman, Mr. Landry declared the meeting adjourned at 8:11 p.m. on this 8th day of September, 2010.

*Gretchen H. Henry*

Gretchen H. Henry  
Recording Secretary

*Wayne J. Landry*

Wayne J. Landry  
Chairman