

MINUTES OF THE **ST. BERNARD PARISH HOSPITAL SERVICE DISTRICT MEETING** HELD ON **WEDNESDAY, JUNE 30th, 2010 AT SEVEN (7:00) P.M.** IN ST BERNARD PARISH COUNCIL CHAMBERS, LOCATED AT 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA

The Hospital Service District met on Wednesday, June 30, 2010 in the St. Bernard Parish Council Chambers pursuant to notice given to each member and posted in the manner required by law.

The Chairman, Mr. Landry, convened the meeting at 7:08 p.m. and continued with calling the roll.

There were present: Mr. Wayne J. Landry (Chairman), Mr. George Cavignac, Mr. James DiFatta, and Mr. Danny Dysart.

There were absent: None

Also present were: Phil Wendling of Hammes Co.; and Frank Folino of FMOL

Mr. Dysart delivered the invocation.

Mr. Chapman led the Pledge of Allegiance.

#1

Agenda Item #1

On motion of Mr. Dysart, seconded by Mr. Chapman, it was moved to approve the minutes of the 6/16/10, HSD meeting.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: Cavignac, Chapman, DiFatta, Dysart

NAYS: NONE

ABSENT: NONE

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **ADOPTED** on the 30th day of June, 2010.

#2

Agenda Item #2

On motion of Mr. Cavignac, seconded by Mr. DiFatta it was moved to review, evaluate and select Bourgeois Bennett as the designated firm to provide accounting services to the HSD.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: Cavignac, Chapman, DiFatta, Dysart

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NAYS: NONE

ABSENT: NONE

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **ADOPTED** on the 30th day of June, 2010.

Mr. Landry stated that the firm was the only respondent.

Mr. DiFatta stated the firm would provide basic accounting services, and would independent of the annual auditing firm.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: Cavnac, Chapman, DiFatta, Dysart

NAYS: NONE

ABSENT: NONE

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **ADOPTED** on the 30th day of June, 2010.

#3

Agenda Item #3

On Motion of Mr. Cavnac, seconded by Mr. Chapman it was moved to approve Hammes Invoice #s 1 & 2 for the Financial Pro-Forma in the amount of \$61,744.79 to be paid by HRSA as approved by the Finance Workgroup.

Mr. Landry stated this was necessary to market the New Market Tax Credit Transaction.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: Cavnac, Chapman, DiFatta, Dysart

NAYS: NONE

ABSENT: NONE

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **ADOPTED** on the 30th day of June, 2010

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#4

Agenda Item #4

On Motion of Mr. Cavignac, seconded by Mr. Chapman it was moved to approve the layout of the entrance road to coincide with Meraux Donation Documents.

Mr. Landry asked that Mr. Wendling explain the layout to the board.

Mr. Wendling went on to discuss the layout of the roadway leading to and away from the hospital.

Mr. Chapman asked Mr. Wendling about the helipad and its distance from the hospital in relation to severe weather and transporting the patient into the hospital.

Mr. Landry stated that the FAA set forth guidelines and approval of where the flight pad had to be.

Mr. Wendling stated if the helipad was moved to the top of the building, the structure of the building would have to change in case of crash etc.

Mr. Chapman still had concerns about transporting the patients from the helipad to the hospital.

Mr. Folino wanted to mention to Mr. Chapman that there is security along with a staff of emergency personnel that will go out on scene where the helicopter lands with a covered stretcher, umbrellas, etc. to make sure the patient stays dry and secure. Mr. Folino stated that there would be an operational plan in the case of that event.

Mr. Landry stated that a critical patient would be brought to a trauma center prior to be brought here.

Mr. Wendling stated that in most cases the patient would be flying out of area for treatment, not into our area/hospital.

Mr. Landry asked Mr. Wendling if all permits had been applied for at the SBPG Community Development office for site plan and construction.

Mr. Wendling stated that yes he had but needed Mr. Landry's signature on the permit.

Without objection, Mr. Landry executed the building permit.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: Cavignac, Chapman, DiFatta, Dysart

NAYS: NONE

ABSENT: NONE

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 30th day of June, 2010.

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#5

Agenda Item #5

On motion of Mr. Cavignac seconded by Mr. DiFatta it was moved to ratify the new signed MOU and transfer Executive Secretary salary to be paid as the budgeted CDBG soft cost.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: Cavignac, Chapman, DiFatta, Dysart

NAYS: NONE

ABSENT: NONE

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 30th day of June, 2010.

#6

Agenda Item #6

On motion of Mr. Cavignac, seconded by Mr. DiFatta it was moved to ratify Check #1265 in the amount of \$46,000 for Chevron/Paradis Mitigation to be paid by CDBG

Mr. Landry explained that this expense could not be paid from HRSA monies, but Kendall Magee stated that this is a qualifying expense that can be paid by CDBG.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

YEAS: Cavignac, Chapman, DiFatta, Dysart

NAYS: NONE

ABSENT: NONE

The Chairman, Mr. Landry, cast his vote as **YEA**.

And the motion was declared **ADOPTED** on the 30th day of June, 2010.

#7

Agenda Item #7

Old Business

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Mr. Chapman wanted clarification on the Financial Pro-Forma (income statement) from Mr. Wendling.

Mr. Wendling could not comment on the Pro-Forma because he was not part of the process when the report was compiled.

Mr. Chapman wanted to know what the issues were from the Fire Marshall's review of the hospital plans.

Mr. Wendling stated that those comments are standard comments, and the architects will take care of any corrections necessary.

Mr. Chapman wanted to make sure that the corrections were made before the construction documents were finalized.

Mr. Landry stated that he did not want to use the Pro-Forma as a guide, but only as a tool to close the NMTC.

No Action Necessary

#8

Agenda Item #8

New Business

Mr. Landry asked The Recording Secretary to give an update on the Groundbreaking.

The public was informed that it would be held on July 16th, 2010 at 10:00am, in the St. Bernard Civic Center Grand Ballroom.

No Action Necessary

There being no further business for discussion, the Chairman, Mr. Landry declared the meeting adjourned at 7:35 p.m. on this 30th day of June, 2010.

Gretchen H. Henry

Gretchen H. Henry
Recording Secretary

Wayne J. Landry

Wayne J. Landry
Chairman