

MINUTES OF THE **HOSPITAL SERVICE DISTRICT MEETING** HELD ON **WEDNESDAY, JULY 15, 2009** AT SEVEN (7:00) P.M. IN ST BERNARD PARISH COUNCIL CHAMBERS, LOCATED AT 8201 WEST JUDGE PEREZ DRIVE, CHALMETTE, LOUISIANA

The Hospital Service District met on Wednesday, JULY 15, 2009 in the St. Bernard Parish Council Chambers pursuant to notice given to each member and posted in the manner required by law.

The Chairman, Mr. Dysart, convened the meeting at 7:15 p.m. and continued with calling the roll.

There were present: Mr. Dysart (Chairman), Mr. George Cavnac, Mr. James DiFatta and Mr. Wayne J. Landry

There were absent: Mr. Ron Chapman

Also present were: Dr. Brian Bertucci, Dr. Paul Verrette, Tom Noble and Phil Wendling from Hammes Co.

Mr. Dysart led the pledge of Allegiance and delivered the invocation.

#1

On motion of Mr. DiFatta, seconded by Mr. Landry, it was moved to welcome and seat Mr. Cavnac and Mr. Landry to the HSD.

#2

The Chairman, Mr. Dysart moved item #19-motion to appoint new officers to the HSD up to the beginning of the orders of the day.

On motion of Mr. DiFatta, seconded by Mr. Cavnac, it was moved to select new officers to the HSD the first being the Chair.

Discussion ensued.

On motion of Mr. DiFatta, seconded by Mr. Cavnac, it was moved to nominate Mr. Wayne J. Landry as the Chair.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnac, DiFatta, Landry

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Dysart, cast his vote as **NAY**

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And the motion was declared **adopted** on the 15th day of July, 2009.

At this time, the Chairman, Mr. Dysart turned the Chair over to Mr. Landry

#3

On motion of Mr. DiFatta, it was moved to nominate Mr. Dysart as the Vice-Chairman, Mr. Dysart declined.

On motion of Mr. DiFatta, he moved to nominate Mr. Cavnac as the Vice-Chairman. The Chairman, Mr. Landry advised that since a second was not necessary he asked if any members wished to submit another name. There being no other names nominated, the Chairman called for a vote.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnac, DiFatta

**NAYS:** Dysart

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

#4

On motion of Mr. DiFatta, he moved to nominate Mr. Dysart as the Secretary, Mr. Dysart declined.

On motion of Mr. DiFatta, he moved to nominate Mr. Cavnac

Mr. Dysart offered a substitute motion to nominate Mr. Chapman.

The Chairman called for a vote on the substitute motion by Mr. Dysart to nominate Mr. Chapman.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

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**YEAS:** Cavnignac, DiFatta, Dysart

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

#5

On motion of Mr. Dysart it was asked to make one correction to the 7/1/09 minutes to eliminate the words "HSD member in waiting" and add the words Councilman relative to Mr. Cavnignac.

Without objection the motion for the correction and the approval of the minutes for 7/1/09 were unanimously assumed without objection and recorded as follows:

**YEAS:** Cavnignac, DiFatta, Dysart

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

#6

On motion of Mr. DiFatta, seconded by Mr. Cavnignac, it was moved to recognize Mr. Al Kropog agent for Capital One to discuss New Market Tax Credits.

Discussion ensued and no action was necessary.

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#7

On motion of Mr. Cavnignac, seconded by Mr. DiFatta, it was moved to appoint Drs. Paul Verrette and Bryan Bertucci as official advisors to the HSD per the resolution request of the St. Bernard Parish Council.

The Chairman advised that the two doctors would not be allowed to participate in the discussions or selection of any managers which will be selected for the hospital project, but would participate in all other discussions with the HSD, naturally without a vote.

Mr. Dysart, Mr. Cavnignac and Mr. DiFatta all agreed that caution should be heeded with regard to any potential conflicts in the future, albeit that those conflicts are unidentifiable at this time.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnignac, DiFatta, Dysart

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

#8

On motion of Mr. DiFatta, seconded by Mr. Dysart, it was moved to discuss RFQ for New Market Tax Credits and take any actions authorizing same.

Discussion ensued, no action necessary.

#9

On motion of Mr. DiFatta, seconded by Mr. Cavnignac it was moved to discuss the content of RFQ for CPA firms and take any actions authorizing same.

Discussion ensued and no action was necessary.

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#10

On motion of Mr. DiFatta, seconded by Mr. Dysart it was moved to discuss the content of RFQ for grant consultant and take any actions authorizing same.

On motion of Mr. Dysart, seconded by Mr. Cavnac, it was moved to approve the current RFQ for advertisement for a grant consultant.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnac, DiFatta, Dysart

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

#11

On motion of Mr. Cavnac, seconded by Mr. Dysart, it was moved to discuss the progress of the architects.

Discussion ensued, and no action was necessary.

#12

On motion of Mr. DiFatta, seconded by Mr. Cavnac, it was moved to discuss the Medical Office Building.

The chairman tasked the Finance committee chairman, Mr. DiFatta, to explore opportunities to identify funding sources for the construction of the Medical Office Building.

Discussion ensued and no voting action necessary.

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#13

On motion of Mr. Dysart, seconded by Mr. Cavnac, it was moved to discuss the Wetlands Environmental Proposals and validity thereof, and opening of bids and selection of successful bidder if deemed appropriate.

On motion of Mr. DiFatta, seconded by Mr. Cavnac, it was moved to place this item at the end of the orders of the day, open the sealed proposals, then retire to executive session to read and grade the proposals.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnac, DiFatta, Dysart

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

#14

On motion of Mr. Cavnac, seconded by Mr. DiFatta, it was moved to discuss the status of the USDA waiver application.

Discussion ensued, no action necessary.

#15

The chairman, Mr. Landry, deleted item #12 from the agenda due to duplicity of the discussions which have occurred in agenda item #11.

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#16

On motion of Mr. DiFatta, seconded by Mr. Cavnac, it was moved to discuss the formation of committees.

On motion of Mr. Dysart, seconded by Mr. DiFatta, it was moved to discuss the formation of other committees that needed to be formed.

Substitute motion offered by Mr. Cavnac to allow the Chairman, Mr. Landry, and Phil Wendling to determine the makeup for the following committees and then come back to the board for approval of the makeup of those committees; Mr. DiFatta offered an amendment to Mr. Cavnac's motion, which was accepted by Mr. Cavnac, which identified the 3 committees to be formed along with his motion.

IT (Information Technology)  
Medical Equipment  
Communications(Internal/External)

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnac, DiFatta, Dysart

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

#17

On motion of Mr. Cavnac, seconded by Mr. DiFatta, it was moved to discuss the startup capital requirements and committee preparation thereof.

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On motion of Mr. Dysart, seconded by Mr. DiFatta, it was moved to dedicate the \$75,000.00 cy pres award from Judge Kirk Vaughn to the startup capital funds for the hospital.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnac, DiFatta, Dysart

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

#18

On motion of Mr. DiFatta, seconded by Mr. Dysart, it was moved to discuss the current status of land acquisition relative to the Master Plan.

Discussion ensued, no action necessary.

#19

The Chairman, Mr. Landry removed item #16 due to germane discussion in item #8 already addressing same.

#20

On motion of Mr. Cavnac, seconded by Mr. DiFatta, it was moved to discuss engaging a secretary/executive assistant for the HSD.

Discussion ensued, no action necessary.

#21

On motion of Mr. Dysart, seconded by Mr. DiFatta it was moved to approve the payment of the GSP invoices for May and June in the total amount of \$ 59,753.61 as recommended and approved by Kendall Magee, as well as approving payment for Hammes Co. for May 13<sup>th</sup> through the end of the month.

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The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnignac, DiFatta, Dysart

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

#22

On motion of Mr. DiFatta, seconded by Mr. Cavnignac, it was moved to discuss old business.

Discussion ensued, no action necessary.

#23

On motion of Mr. DiFatta, seconded by Mr. Cavnignac, it was moved to discuss new business.

The Chairman, Mr. Landry asked the board members to discuss amongst themselves the topic of RFP's with regard to the Management proposals, and that the Chair may be putting the matter on the agenda for the next meeting.

#24

The Chairman, Mr. Landry called for agenda item #10 to be heard at this time according to an earlier motion to defer said item to the end of the orders of the day.

The Chairman, Mr. Landry, stated for the record that 3 responses to the RFP's for Environmental Engineering Services that were received and accepted at the 7/1/09 meeting as proper and timely, will be opened and directed Mr. Cavnignac to open the three proposals from the following firms:

Krebbs, LaSalle, LeMieux

T. Baker Smith, Inc.

Environ International

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The Board then went into executive session as voted on earlier on agenda item #10 in order to read and grade the 3 proposals.

On motion of Mr. Dysart, seconded by Mr. DiFatta it was moved to go back into regular session, the Chairman, Mr. Landry assumed the motion to go back into regular session without objection.

Upon unanimous consent of the HSD it was moved to defer on the selection of the successful Environmental Engineer and to take the matter under advisement.

The above and foregoing having been submitted to a vote, the vote thereupon resulted as follows:

**YEAS:** Cavnac, DiFatta, Dysart

**NAYS:** None

**ABSENT:** Chapman

The Chairman, Mr. Landry, cast his vote as **YEA**

And the motion was declared **adopted** on the 15th day of July, 2009.

There being no further business for discussion, the Chairman, Mr. Landry declared the meeting adjourned at 9:44 p.m. on the 15<sup>th</sup> day of July, 2009.

Wayne J. Landry  
Recording Secretary (Temporary)

Wayne J. Landry  
Chairman